

IFSTP Board of Directors Teleconference Meeting  
June 3, 2015

Minutes

**In Attendance:** Takanori Harada, President; Robert Maronpot, Secretary-General; Maria Dagli, Vice President & IFSTP Councilor to LASTEP; Lars Mecklenburg, Treasurer; Venkatesha Udupa STP-I Observer; Johannes Harleman, IFSTP Councilor to ESTP; Xiantang Ling, CSOT-STP Observer; Jun-Wen Qiao, CPA-STP Observer and Stephanie Dickinson, Executive Director.

I. Review & Approval of Minutes

The minutes from the January 28, 2015 meeting were reviewed and approved.

Motion: Accept the minutes as presented.

Motion Second.

Motion Carried.

II. IFSTP Sponsored Meetings & Programs

1. LASTEP/IFSTP Joint Meeting

Maria provided an update on the plans for the upcoming joint meeting which will be entitled the "World Congress on Environmental Toxicology." The meeting dates have been changed to April 24-27, 2017. Board members were asked to send suggestions for possible speakers to Maria. Maria will work on a flyer for the meeting to distribute at the upcoming ACVP/STP meeting. She will send a copy around to the Board for review.

2. Webinar Committee Update

Stephanie reported that the committee has successfully organized two webinars to date. The first webinar was hosted by ESTP entitled "Digital Image Analysis & Multiplexing of Biomarkers." The second webinar was hosted by STP-I entitled "Pathology Techniques in Rat Neurotoxicity Studies." The next webinar will be held on July 1 and hosted by LASTEP. The topic will be endocrine disrupters. Some of the technical and logistical issues that arose during the ESTP webinar were addressed and resolved for the STP-I webinar and the webinar went very smoothly.

III. Treasurer Report

Lars reported that the opening balance on January 1, 2015 was \$64,892. \$40,000 of the account balance was placed in four certificates of deposit in the amount of \$10,000 each. The interest rate on each is not alot (about 3%), but every little bit will help the budget. Major expenses for the year will be the WebEx license and related expenses for hosting webinars, management fees

and trainee awards. We will have about \$50,000 left in the account at the end of year. It will be important to begin generating additional revenue in 2016. Taki explained that he has contacted possible sponsors in Japan. Information will be needed on how to wire money from Japan to the US. Stephanie will provide Taki with the information.

#### IV. OECD Guidance Document

Taki reported that the guideline manuscript has now been finalized. All societies are being asked to send their endorsement of the document to Jim Fikes. Stephanie sent a template letter out to all societies to use for their endorsement. Letters must be received by June 15<sup>th</sup> in order for the society's name to be published on the final manuscript.

#### V. Member Society Reports

##### 1. ESTP Report

Hans reported that ESTP 13<sup>th</sup> Annual Congress on Toxicologic Pathology will be held in conjunction with the BSTP in Surrey, UK on September 22-25. There is a slot open on September 24<sup>th</sup> for a IFSTP Executive Committee Meeting. ESTP will be purchasing their own WebEx license since they are organizing several webinars throughout the year. He suggested that for any future IFSTP webinars, the organizing society be acknowledged for the scientific content of the webinar and IFSTP be acknowledged for sponsoring the logistical and technical support of the webinar.

##### 2. LASTEP Report

Maria explained that the current President, Vice President and Secretary/Treasurer have resigned. There will be a business meeting in June to elect new officers. The LASTEP's 5<sup>th</sup> Annual Symposium was held last April. The 6<sup>th</sup> Annual Symposium will be held in April 2016 and the LASTEP/IFSTP joint meeting will be held in April 2017. The LASTEP will be hosting a webinar on July 1 on endocrine disrupters. Ricardo Ochoa and Jeffrey Wolf will be the presenters. The webinar will be presented in Spanish.

##### 3. JSTP Report

Taki reported the JSTP Board will change next year. Elections for the new Board will take place in August. JSTP will be increasing the dues next year to help improve the budget. The 32<sup>nd</sup> Annual Meeting will take place January 28-29, 2016 in Kagawa.

##### 4. STP-I Report

Venkatesha reported the STP-I/IFSTP joint conference was held October 31-November 2, 2014. The conference was very well received. A workshop to train candidates appearing for the Indian Board of

Toxicologic Pathology (IBTP) Examination will take place on September 26-27 and the examination will take place on November 21<sup>st</sup>. A conference on toxicological pathology of the nervous system and the musculoskeletal system will take place in November 2016.

5. CPA-STP Report

The first specialty group of toxicologic pathology, affiliated with the China Pharmaceutical Association was founded on March 19, 2015 in Beijing. Thirty-two committee members, primarily toxicologic pathologists working in preclinical drug safety assessment areas, attended this meeting. The first nationwide toxicology pathology meeting after the establishment of CPA-STP has been planned to occur in November 2015 in Shanghai with an estimated 150 attendees. A regional slide reading conference will be conducted on June 26<sup>th</sup> in Shanghai. This is a half day meeting. An estimated 30 attendees from Shanghai and nearby areas of China will attend. In addition, a web-based forum has been established to facilitate the information sharing and communication among members. Currently 50 members have registered. CPA-STP will try collaborate on activities with the CSOT-STP in the future.

6. CSOT-STP Report

Xiantang reported that the Chinese Society of Toxicology (CSOT) – Toxicologic Pathology Specialty Section (TPSS) inaugural meeting and scientific symposium was held on April 10-11, 2015 in Guangzhou. Approximately 150 people participated in the meeting. The symposium included a keynote presentation “Toxicologic Pathology: Progress and Challenges” was given by the STP President Anne Ryan and STP member Xiantang Li. An annual meeting will be planned every two years in October. Taki raised the matter of translating the INHAND documents into Chinese. Permission will be needed from STP and the publisher SAGE as well as ESTP, BSTP and JSTP. This will take some time. He will let Xiantang know once a decision has been reached.

VI. Next Meeting

The next meeting will be held on September 24<sup>th</sup> during the ESTP/BSTP meeting. There will be no Board meeting at the ACVP/STP meeting, however the Board will meet for dinner. Stephanie will send out the information once it has been arranged.

Meeting adjourned at 8:32 PM

Submitted by,

Stephanie Dickinson  
Executive Director

